**Request of Recommendation for**

Updated: June 2023

ITS Japan

The Secretariat of ITS Asia-Pacific

**“Hall of Fame of World Congress on ITS**

**-Lifetime Achievement Award-”**

**From Asia-Pacific Region**

**1. Objective**

Respect to the distinguished people for their contribution to ITS community in each region (Europe, Americas and Asia-Pacific)

**2. Criteria**

Recipients must personify achievement of the ultimate standard for a leader in the ITS field:

* Outstanding leader in the organizations he or she has led
* Outstanding leader in the ITS field
* Champion of vision of ITS and its fulfillment within and beyond the ITS community.

**3. Process for selection**

1. The secretariat of ITS Asia-Pacific (ITS Japan) will issue the request for nomination of candidates for “Hall of Fame -Lifetime Achievement Award-” to ITS organizations who are member of ITS Asia-Pacific no later than three months before the Congress by email.
2. Each ITS organization will reply to the secretariat with one candidate (or no candidate) for “Hall of Fame -Lifetime Achievement Award-” from its country/region by the requested date with a recommendation form (as attached) in response to the request.
3. Compiling the feedback, the secretariat will distribute the list of candidates to ITS Organizations and request voting to select the winner for “Hall of Fame -Lifetime Achievement Award-” from Asia-Pacific region at ITS-AP BOD meeting. Each ITS organization has one vote.
4. The winner is a candidate with the most number of votes which should be more than one-third of the total number of votes.
5. If there is no candidate with more than one-third of votes, ITS Asia-Pacific has no winner in the year. If there are more than two candidates with the same number of votes, we have the second voting for the candidates excluding those who didn’t have more than one-third of votes.
6. After the winner is confirmed by the World Congress Board of Directors from Asia-Pacific, the winner will be informed to ERTICO and ITS America as well as Organizing Committee two months before the Congress.

“**Lifetime Achievement Award” Recommendation Form**

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| Name |  | Photo |
| Jobtitle |  |
| Organization, |  |
| Email address |  |
| Phone number |  |
| CV |  |
| Contribution | 1. Contribution to ITS field or ITS organizations (international and domestic) 2. Contribution to ITS World Congresses 3. International recognition | |